

Preconstruction Estimator

POSITION DESCRIPTION: The Preconstruction Estimator (PCE) is responsible for preconstruction phase estimating and planning services associated with Design Assist, Design-Build, and Construction Management at Risk delivery methods. The (PCE) works directly with the Preconstruction Manager, Owner, Design Team and the Construction Team's technical support staff. The (PCE) develops construction cost models and estimates throughout the phases of design as well as schedule and logistics plans to support the overall preconstruction effort. The (PCE) will closely coordinate these services with the construction operations team. In addition, the (PCE) will assist in business development activities.

QUALIFICATIONS/EXPERIENCE:

- Bachelor's degree in engineering, or construction management
- A minimum of five (5) years of construction estimating/preconstruction experience
- A minimum of two (2) years of field experience is preferred.
- Strong team building, interpersonal, decision making, problem solving and negotiating skills needed
- Experience and emerging skills in Navisworks Manage, BIM, Pro Contractor or similar computerized estimating software, Microsoft Office, PDF Mark-up, I-sf, and Primavera (P6), or similar applications.
- Experience and accreditations with highly sustainable LEED, Greenglobes, or net-zero/energy positive buildings are a plus.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Quantity take off in 2D and 3D applications.
- Analyze plans and specifications to understand labor, material, and equipment costs in order to prepare professional and accurate cost estimates in the schematic, design development, and construction document phases of design.
- Understand and develop unit costs accurately
- Promote customer relations with Owner and Design Team
- Develop and maintain relationships with subcontractors
- Growth in market knowledge and market pricing

- Soliciting subcontractor pricing and verifying scope of work
- Create appropriate bid packaging/scopes of work that align with the project.
- Maintain and implement Review System intended to assure that that the design, engineering, equipment, materials, and labor comply with the contract, and the quality of work meets the required standards
- Monitor the planning and permitting of approval processes and contractual obligations
- Assisting Business Development with preparation of technical proposals as well as preparation and delivery of oral presentations.

Benefits:

- Pre-tax insurance Program (Medical, Dental, Life, short/long-term disability)
- 401-K Plan
- Holiday pay
- Paid Vacation
- Family and Medical Leave
- Sick/Personal Leave
- Military Leave
- Bereavement Leave
- Jury Duty Leave
- Worker Comp
- Education and training reimbursement
- Competitive Salary

If you wish to express interest, please send your resume to careers@metconus.com specifying the job title in the subject line.

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